

Desired move in date \_\_\_\_\_

Property: \_\_\_\_\_ Rent Amount: \_\_\_\_\_ App Fee\$ \_\_\_\_\_ Pd. \_\_\_\_\_

\*\*Please return completed application along with copy of **photo ID, SS Card, Proof of income** and separate money orders for application fee and reservation fee.

## SARASOTA MANAGEMENT & LEASING APPLICATION FOR RENTAL

**Each adult 18 years or older needs to complete an application, separately if not married.**

Name: Last, First, MI Jr/Sr				Spouse: Last, First, MI Jr/Sr			
SS# - -		DOB / /		SS# - -		DOB / /	
Drivers License #, State				Spouse's Drivers License, State			
Other Occupants: Names, ages and relationship to applicant							
Automobile Make Info year State Model Tag#				Make year State Model Tag#			
Current Address: Street Apt# City Zip Code							
Home Phone #			Cell #:			Email Address	
Landlord/Mtg holder						Phone #	
Length of Residence: / / to / /						Monthly Rent \$	
Present Employer:				City/State		Phone #	
Position		Dates Employed / to /		Income		Mng	
Previous Employer				City/State		Phone #	
Position		Dates Employed / to /		Income		Mng	
Spouse Employer:				City/State		Phone #	
Position:		Dates Employed / to /		Income		Mng	
Pets: Yes No		Type		Breed		Weight Age	
Where did you hear about us:							
Emergency Contact: Name				Relationship		Phone #	

Have you ever had an eviction filed or left owing a landlord? Yes\_\_\_No\_\_\_ Spouse Yes\_\_\_ No\_\_\_  
 Have you ever had adjudication withheld or been convicted of a crime? Yes\_\_\_ No\_\_\_ Spouse Yes\_\_\_ No\_\_\_  
 If you answered Yes to any of these questions please explain the circumstances on the back of this page

Authorization of release of information, Applicant(s) represent(s) that all of the above information on this application for rental is true and complete, hereby authorize(s) an investigative consumer report including, but not limited to, residential history, employment history, criminal history records and credit reports. This application must be signed before it can be processed by management. Applicant(s) acknowledge(s) that false or omitted information herein may constitute grounds for rejection of this application, termination of the right of occupancy, and/or forfeiture of fees or deposits and may constitute a criminal offense under the laws of this state.

**NON-REFUNDABLE APP FEE-** Applicant(s) agree to pay **\$45 per applicant** for a non-refundable application processing fee.

**RESERVATION FEE AGREEMENT-** Applicant(s) agree to pay a reservation fee of **\$500.00** in consideration of taking the dwelling unit off the market while considering the approval of this application. If the applicant(s) is/are approved and the contemplated lease is entered into, then on that day of move in the fee will be credited to the payment of the security deposit in the amount of 1 month rent. If the applicant(s) is/are approved but fails to enter into a lease or move in on the agreed date, the reservation fee will be retained as liquidated damages. The reservation fee will only be refunded if the applicant(s) cancel(s) this application with written notice within 24hrs or if application is not approved; refunds will be sent via mail within 30 days of cancellation. This application is preliminary only and does not obligate owner or owner's agent to execute a lease or deliver possession. No oral agreements have been made

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Spouse's Signature